



# BOSTON BASKIN CANCER FOUNDATION

## BAPTIST MEMORIAL MEDICAL GROUP

### HUMAN RESOURCES DEPARTMENT

1331 Union Avenue, Suite 800 Memphis, Tennessee 38104

Phone (901) 722-0563 Fax (901) 722-0448

### EMPLOYMENT OPPORTUNITIES

(February 06, 2012 – February 10, 2012)

Candidates interested in applying for listed positions should submit a resume to the Human Resources Dept at the above address or by e-mail to [hr@bostonbaskin.com](mailto:hr@bostonbaskin.com). Internal candidates should submit an internal application and a resume to Human Resources.

**Job Title:** PRN CERTIFIED MEDICAL ASSISTANT  
**Department:** Nursing  
**Location:** Germantown Office

Three years hospital or physician office experience preferred. CCMA or similar certification required or must be certified within 6 months of employment. Must have strong phlebotomy skills and be a team player.

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**Job Title:** FRONT OFFICE ASSISTANT  
**Department:** Front Office  
**Location:** Blytheville Office

High school diploma or equivalent required. Previous medical office experience required. Tuesdays and Thursdays only and maybe some Fridays.

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**Job Title:** NURSE PRACTITIONER  
**Department:** Inpatient Hem/Onc Service  
**Location:** Hem/Onc Service

MSN req'd and certification from a national NP certifying agency. 2 years NP exp & MS state license req'd. Hem/Onc exp pref'd.

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**Job Title:** NURSE PRACTITIONER  
**Department:** Nursing  
**Location:** Blytheville/Germantown

MSN req'd and certification from a national NP certifying agency. 2 years NP exp & MS state license req'd. Hem/Onc exp pref'd.

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**Job Title:           PHYSICIAN NURSE**  
**Department:        Nursing**  
**Location:           Desoto Office**

RN licensure required. Must have one year of oncology experience and be familiar with oncology patients and the usual and customary plans of care. Must be familiar with chemotherapy preparation/administration and precertification. Familiarity with Medicare, TennCare, and other insurance as it relates to allowable treatments is preferred. OCN certification preferred.

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